



**SECTION 43**

**PANDEMIC PREPAREDNESS PROGRAM**



### 1. GENERAL REQUIREMENTS

1. Maul Electric, Inc. has assigned their Safety Director as the coordinator for their pandemic disease plan. The coordinator will be responsible for dealing with disease issues and their impact at the workplace. This includes contacting local health department and health care providers with any questions.
2. Hand washing and use of hand sanitizers shall be encouraged by Maul Electric, Inc. foreman and supervisors. Hand washing facilities, hand sanitizers, tissues, no touch trash cans, hand soap, and disposable towels shall be provided by Maul Electric, Inc..
3. Maul Electric, Inc. employees shall be trained on health issues of the pertinent disease to include prevention of illness, initial disease symptoms, preventing the spread of the disease, and when it is appropriate to return to work after illness on an annual basis. Disease containment plans and expectations shall be shared with employees during the training or when any changes are made. Communicating information with non-English speaking employees or those with disabilities will be considered.
4. Workers are encouraged to stay at home when ill, when having to care for ill family members, or when caring for children when schools close, without fear of reprisal. Tele-commuting or other work-at-home strategies will be evaluated and instituted if possible.
5. Business continuity plans shall be prepared as needed so that if significant absenteeism or changes in business practices are required business operations can be effectively maintained..
6. Workers are encouraged to obtain appropriate immunizations to help avoid disease. Granting time off work to obtain the vaccine shall be considered when vaccines become available in the community.
7. Key contacts, a chain of communications and contact numbers for employees, and processes for tracking business and employees status has been developed and is posted in the main office and can be provided by the Office Manager upon request. This list will be updated periodically if needed by the Office Manager and a copy provided to site personnel.
8. A procedure has been developed to notify key contacts including both customers and suppliers in the event an outbreak has impacted your company's ability to perform services. This procedure includes notification to customers and suppliers when operations resume.
9. Social distancing including increasing the space between employee work areas and decreasing the possibility of contact by limiting large or close contact gatherings shall be considered.
10. All areas that are likely to have frequent hand contact (like doorknobs, faucets, handrails) routinely and when visibly soiled



shall be cleaned on a weekly basis. Work surfaces also will be cleaned weekly using normal cleaning products.

11. The plan and emergency communication strategies will be periodically tested on an annual basis to ensure it is effective and workable.