



SECTION 39

EMERGENCY ACTION PLAN



1. GENERAL REQUIREMENTS

Maul Electric, Inc. has established this written emergency action plan to notify all employees for procedures to take in the event of an emergency. A copy of this plan shall be maintained in all work locations to include off-site project locations and shall be available to all employees of Maul Electric, Inc.

All Maul Electric, Inc. employees shall receive training on this plan on an annual basis at a minimum.

Fire Emergency

When fire is discovered:

Activate the nearest fire alarm (if installed) or sound the emergency signal on the project by three long blasts of the air horn.

Notify your supervisor immediately.

Notify the local Fire Department by calling 9-1-1 .

If the fire alarm is not available, notify the site personnel about the fire emergency by the following means (check applicable):

Fight the fire ONLY if:

The Fire Department has been notified.

The fire is small and is not spreading to other areas.

Escaping the area is possible by backing up to the nearest exit.

The fire extinguisher is in working condition and personnel have been trained to use it.

Upon being notified about the fire emergency, employees must:

Leave the building and/or project site using the designated escape routes.

Assemble in the designated area established in advance

Remain outside until the supervisor and or designated authority announces that it is safe to reenter.

The supervisor or foreman shall account for all employees using the projects employee roster or attendance record to ensure all employees evacuated the facility. In the event an employee is unaccounted for, the emergency response agency will be notified of the missing employee.

All Maul Electric, Inc employees shall be provided the name and contact information to report all emergencies at the beginning of each shift and shall contact the Safety Director at 732-329-4656



Plan Review:

The emergency action plan shall be reviewed with all employees outside of annual when:

- (1) When the plan is developed or the employee is assigned initially to a job.
- (2) When the employee's responsibilities under the plan change.
- (3) When the plan is changed.